

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

AGENDA REGULAR MEETING June 17, 2026

1. Meeting called to Order
2. Open Public Meetings Act Statement
3. Roll Call
4. Chairman's Remarks
5. Approval of Minutes
 - a. Regular Meeting – May 19, 2026
6. Public Comments (any subject)
7. Consideration for approval of list of Resolutions attached dated June 17, 2026
8. Report of Committees:
 - a. Finance Committee
 - b. Personnel Committee
 - c. Insurance Committee
 - d. Operating Committee
 - e. Buildings and Grounds Committee
9. Report of Treasurer
10. Report of General Counsel
11. Report of Consulting Engineer
12. Report of Executive Director
13. Report of Authority Engineer
14. Report of Superintendent
15. Old Business
16. New Business
17. Public Comments (on subjects 4 through 16)
18. Adjournment

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

REGULAR MEETING

June 17, 2026

RESOLUTIONS

- 47-2026 Approval of Payment of Vouchers, Payroll, Tax Deposits and Pensions and Benefits
- 48-2026 Authorization to Enter into an Agreement with The County of Bergen, Department of Health Services for Participation in the Employee Assistance Program
- 49-2026 Qualifications of Individuals/Firms for Provision of Engineering and Planning Services
- 50-2026 Authorizing the Northwest Bergen County Utilities Authority to Approve a Sewer Connection Application with SHG Franklin Lakes, LLC for the 400 Parsons Pond Road, Franklin Lakes ,New Jersey Sewer Connection
- 51-2026 Consenting to the Assignment on CME Artheon Contract
- 52-2026 Authorization to Seek Proposals for an Odor Study

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 47-2026

Date: June 17, 2026

APPROVAL OF VOUCHERS, PAYROLL TRANSFERS, PAYROLL TAX DEPOSITS AND PENSIONS & BENEFITS TRANSFERS

WHEREAS, the Northwest Bergen County Utilities Authority has received vouchers in claim for payment of materials supplied and/or rendered; and

WHEREAS, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and

WHEREAS, the Northwest Bergen County Utilities Authority has made payroll transfers, payroll tax deposits and Pensions & Benefits transfers for the month of May 2026 and Health Benefits and Dental Benefits transfers for June 2026; and

WHEREAS, the Commissioners of the Authority have reviewed the vouchers, payroll transfers, payroll tax deposits, Pensions and Benefits, and Health and Dental Benefits transfers listed on the attached reports and have found them to be in order.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority, that all vouchers, payroll transfers, payroll tax deposits, Pensions & Benefits and Health and Dental Benefits transfers listed and reports attached hereto, dated June 17, 2026.

ACCOUNT: Payroll Account
Net Payroll: \$196,882.72

ACCOUNT: Tax Deposit Account
Total: \$89,715.54

ACCOUNT: Health Benefits Contribution Employer
Total Transfer: \$204,545.79

ACCOUNT: Health Benefits Contribution Employee
Total: \$9,233.69

ACCOUNT: Dental Benefits
Total Transfer: \$3,922.98

ACCOUNT: PERS and Contributory Insurance
Total Transfer: \$30,233.32

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 47-2026

Date: June 17, 2026

**APPROVAL OF VOUCHERS, PAYROLL TRANSFERS, PAYROLL TAX DEPOSITS AND
PENSIONS & BENEFITS TRANSFERS**

ACCOUNT: Operating Account
Total: \$482,274.20

ACCOUNT: General Improvement Account
Total: \$312,514.51

BE IT FURTHER RESOLVED that the formal action(s) of the Commissioners of the Northwest Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to N.J.S.A. 40:14B-14(b).

FRANK KELAHER, CHAIRMAN

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 47-2026

Date: June 17, 2026

APPROVAL OF VOUCHERS, PAYROLL TRANSFERS, PAYROLL TAX DEPOSITS AND PENSIONS & BENEFITS TRANSFERS

RECORDED VOTE:

	Bonagura	Biale	Jordan	Lo Iacono	Tombalakian	Kelاهر	
Offered							
Seconded							
Aye							
Nay							
Absent							
Abstain							
Recuse							

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority June 17, 2026.

JOHN J. DANUBIO.
INTERIM BOARD SECRETARY
DATE: June 17, 2026

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 48-2026

Date: June 17, 2026

AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH THE COUNTY OF BERGEN, DEPARTMENT OF HEALTH SERVICES FOR PARTICIPATION IN THE EMPLOYEE ASSISTANCE PROGRAM

WHEREAS, the County of Bergen is a body politic and corporate of the State of New Jersey; and

WHEREAS, Northwest Bergen County Utilities Authority (hereinafter referred to as the “Authority”) is an Authority Corporation of the State of New Jersey; and

WHEREAS, the Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1 et. seq.) promotes the broad use of shared services to reduce local expenses funded by property tax payers; and

WHEREAS, the Bergen County Department of Health Services (hereinafter, referred to as “BCDHS”) coordinates and assures the preservation, protection and promotion of essential public health services and seeks to assist authorities with their public health obligations for services set forth in the appendix of the Shared Services Agreement (hereinafter referred to as the “Agreement”) attached hereto; and

WHEREAS, the Authority desires to contract for the furnishing of health services of a technical and professional nature by the BCDHS to the Authority, pursuant to N.J.S.A. 26:3A2-1 et seq.; and

WHEREAS, the services to be provided by the BCDHS to the Authority shall be the Employee Assistance Program, which is greater described in the Agreement; and

WHEREAS, this Agreement shall be in effect for a duration of one (1) year commencing January 1, 2027 and ending December 31, 2027; and

WHEREAS, the cost of this service is \$22.25 per employee for the year 2027; and

NOW THEREFORE BE IT RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority the following:

1. The Authority is hereby authorized to enter into a Shared Services Agreement with the County of Bergen, Department of Health Services for the provision of the Employee Assistance Program for the period of January 1, 2027 through December 31, 2027 at a rate of \$22.25 per employee.

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 48-2026

Date: June 17, 2026

AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH THE COUNTY OF BERGEN, DEPARTMENT OF HEALTH SERVICES FOR PARTICIPATION IN THE EMPLOYEE ASSISTANCE PROGRAM

2. The Authority’s Executive Director is hereby authorized to execute said shared services agreement.
3. A copy of this agreement shall be placed on file in the Office of the Executive Director.
4. The formal action(s) of the Commissioners of the Northwest Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to the provisions of N.J.S.A. 40:14B-14(b); and

FRANK KELAHER, CHAIRMAN

RECORDED VOTE:

	Bonagura	Biale	Jordan	Lo Iacono	Tombalakian	Kelاهر	
Offered							
Seconded							
Aye							
Nay							
Absent							
Abstain							
Recuse							

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority June 17, 2026.

JOHN J. DANUBIO

BOARD SECRETARY

DATE: JUNE 17, 2026

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 49-2026

Date: June 17, 2026

QUALIFICATIONS OF INDIVIDUALS/FIRMS FOR PROVISION OF
ENGINEERING AND PLANNING SERVICES

WHEREAS, the Northwest Bergen County Utilities Authority (the “Authority”) has adopted the fair and open process pursuant to N.J.S.A. 19:44A-20.4 with respect to the retention of a Consulting Engineering and Planning Services professional.

WHEREAS, the Authority adopted resolution 06-2026 qualifying professionals for engineering and planning services; and

WHEREAS, the Authority issued an additional Request for Qualifications for such position and notice thereof was published on April 14, 2026; and

WHEREAS, the Authority received responses to the Request for Qualifications for the aforementioned position by the deadline date of May 4, 2026, from the following Individuals/Firms:

- Arcadis U.S., Inc.
- French & Parrello Associates, PA
- Greenman-Pendersen, Inc.
- MFS Engineers & Surveyor DPC

WHEREAS, the Authority convened to evaluate the Request for Qualifications; and

WHEREAS, the Authority structured a competitive procurement process that sought to assure that each person and/or firm was provided an equal opportunity to submit a Qualification Statement in response to the Statements for Request for Qualifications; and

WHEREAS, the Authority intended to qualify persons and/or firms that: (i) possessed the professional, financial and administrative capabilities to provide the proposed engineering and planning services, and (ii) would agree to work under the compensation, terms and conditions determined by the Authority to provide the greatest benefit to the ratepayers of the Authority’s service area; and

WHEREAS, the Authority’s objective was to select an organization or individual that would provide high quality and cost effective services to the residents served by the Authority; and

WHEREAS, the Authority applied its selection criteria and evaluated the proposals based upon the most advantageous submission, with the following factors being considered: (i) experience and reputation in the field; (ii) knowledge of the Authority and the subject matter addressed under the contract, (iii) availability to accommodate the required meetings of the Authority; and (iv) other factors demonstrated to be in the best interest of the Authority.

WHEREAS, it is recommended that the professionals stated herein be qualified in addition to those qualified under resolution 06-2026

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority the following:

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 49-2026

Date: June 17, 2026

QUALIFICATIONS OF INDIVIDUALS/FIRMS FOR PROVISION OF ENGINEERING AND PLANNING SERVICES

The Authority hereby designates the following individuals/firms as qualified to provide Consulting Engineering services to the Authority:

- Arcadis U.S., Inc.
French & Parrello Associates, PA
Greenman-Pendersen, Inc.
MFS Engineers & Surveyor DPC

BE IT FURTHER RESOLVED, that these professional firms be qualified in addition to the professional firms previously qualified under resolution 06-2026, and that resolution 06-2026 remain in full force and affect unless explicitly stated by this resolution.

BE IT FURTHER RESOLVED, that the formal action(s) of the Commissioners of the Northwest Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to N.J.S.A. 40:14B-14(b).

FRANK KELAHER, CHAIRMAN

RECORDED VOTE:

Table with 8 columns (Bonagura, Biale, Jordan, Lo Iacono, Tombalakian, Kelaher) and 7 rows (Offered, Seconded, Aye, Nay, Absent, Abstain, Recuse).

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority June 17, 2026.

JOHN J. DANUBIO
INTERIM BOARD SECRETARY
DATE: June 17, 2026

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 50-2026

Date: June 17, 2026

RESOLUTION AUTHORIZING THE NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY TO APPROVE A SEWER CONNECTION APPLICATION WITH SHG FRANKLIN LAKES, LLC FOR THE 400 PARSONS POND ROAD, FRANKLIN LAKES, NEW JERSEY SEWER CONNECTION

WHEREAS, the Northwest Bergen County Utilities Authority (the "NBCUA") has previously determined the need for and facilitated the connection/extension of sanitary sewer lines within the Borough of Franklin Lakes (the "Borough"); and

WHEREAS, the NBCUA has previously resolved to construct sanitary sewer lines to assist in the collection and disposal of sanitary and other waste waters arising within the boundaries of the Borough of Franklin Lakes; and

WHEREAS, the NBCUA has received a Sewer Connection Application from SHG Franklin Lakes LLC regarding 400 Parsons Pond Road, Franklin Lakes, New Jersey (proposed multi-family and townhouse residential development consisting of 495 units) who is desirous of collaborating with the Borough of Franklin Lakes for the connection/extension to an existing Borough of Franklin Lakes sanitary sewer located on Parsons Pond Road. The proposed connection/extension is designed to provide sanitary sewer service to a proposed multi-family and townhouse residential development consisting of 495 townhomes. The proposed connection will involve constructing approximately 12,335 linear feet of 8-inch PVC sewer main, sixty-three (63) manholes, and appurtenances to collect and dispose of sanitary and other wastewater arising within the boundaries of 400 Parsons Pond Road of the Borough of Franklin Lakes and to be received and serviced by the NBCUA. The application for this connection/extension projects an average daily flow of 140,700 gallons per day (GPD). The existing office building to be demolished had an estimated flow of 68,078 GPD. Based on these projections, the additional estimated flow is 72,622 GPD and 428 additional residential equivalent dwelling units ("EDU") will become tributary to the Authority from the Borough of Franklin Lakes, ("Project"); and

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 50-2026

Date: June 17, 2026

**RESOLUTION AUTHORIZING
THE NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY
TO APPROVE A SEWER CONNECTION APPLICATION
WITH SHG FRANKLIN LAKES, LLC
FOR THE 400 PARSONS POND ROAD,
FRANKLIN LAKES, NEW JERSEY
SEWER CONNECTION**

WHEREAS, the NBCUA Technical Advisor, Samuel N. Brewer submitted a memorandum June 12, 2026, to the Executive Director and NBCUA's General Counsel indicating that the Authority currently has sufficient capacity to accept the additional flow from this Project and recommended the approval of the Sewer Connection Application by the Authority;

NOW THEREFORE BE IT RESOLVED, that the NBCUA Chairman, Interim Executive Director and the NBCUA's General Counsel are authorized to prepare any and all documentation in order to facilitate the sewer connection to service 400 Parsons Pond Road with the Borough of Franklin Lakes and to report back to the NBCUA Commissioners on the status of same; and the NBCUA shall be responsible for ensuring the intended construction of sanitary sewer lines shall comply with all laws of the State of New Jersey Local Public Contracts Law, N.J.S.A 40A:11-1 et. seq., and all other provisions of the revised statutes of the State of New Jersey.

NOW, THEREFORE, BE IT FURTHER RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority as follows:

1. The Authority hereby authorizes the approval of the Sewer Connection Application submitted by SHG Franklin Lakes LLC, subject to the following Authority requirements;
2. Construction in conformance with all applicable requirements of the Borough of Franklin Lakes, where applicable.
3. Inspection and approval of the installation of sewers and appurtenances by the Borough of Franklin Lakes, where applicable.

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 50-2026

Date: June 17, 2026

**RESOLUTION AUTHORIZING
THE NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY
TO APPROVE A SEWER CONNECTION APPLICATION
WITH SHG FRANKLIN LAKES, LLC
FOR THE 400 PARSONS POND ROAD,
FRANKLIN LAKES, NEW JERSEY
SEWER CONNECTION**

4. Observation and approval by the Authority of infiltration/exfiltration testing, with the Authority to receive two (2) days advanced notice prior to the testing of all newly constructed sewers.
5. Reimbursement to the Authority by the applicant for all engineering expenses incurred by the Authority for inspection and final testing of the sewers and appurtenances.
6. Payment to the Authority by the applicant for all Authority application fees, legal fees, and other application, administrative, technical, and other review expenses relating to the project.
7. Any manhole constructed or modified by reason of this project must be fitted with sewer guards.
8. Water conserving plumbing fixtures shall be installed in the building serviced by this connection.
9. Notification of the Authority when sanitary sewer construction commences.
10. Submission to the Authority for its approval, NJDEP form WQM-005, "Certification for Approval by Local Agency," when the construction of this connection is completed.
11. The Chairman, or his designee, be and hereby is authorized to execute any such documents in connection the Sewer Connection Application.

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 50-2026

Date: June 17, 2026

**RESOLUTION AUTHORIZING
THE NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY
TO APPROVE A SEWER CONNECTION APPLICATION
WITH SHG FRANKLIN LAKES, LLC
FOR THE 400 PARSONS POND ROAD,
FRANKLIN LAKES, NEW JERSEY
SEWER CONNECTION**

12. The Northwest Bergen County Utilities Authority shall be responsible for ensuring that all the construction of sanitary sewer lines comply with all laws of the State of New Jersey Local Public Contracts Law, N.J.S.A 40A:11-1 et. seq., and all other provisions of the revised statutes of the State of New Jersey.

FRANK KELAHER, CHAIRMAN

RECORDED VOTE:

	Bonagura	Biale	Jordan	Lo Iacono	Tombalakian	Kelaher	
Offered							
Seconded							
Aye							
Nay							
Absent							
Abstain							
Recuse							

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority June 17, 2026.

JOHN J. DANUBIO
BOARD SECRETARY
DATE: JUNE 17, 2026

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 51-2026

Date: June 17, 2026

**RESOLUTION CONSENTING
TO THE ASSIGNMENT OF CME ARTHEON CONTRACT**

WHEREAS, the Northwest Bergen County Utilities Authority (the "NBCUA") is a public body corporate and politic of the State of New Jersey and conducts its business through its Board of Commissioners; and

WHEREAS, the NBCUA is a party to a contract identified in the assignment materials as "NORTHWEST BERGEN CTY SLUDGE CAKE RECEIVING FACILITY," dated November 8, 2021 (the "Contract"); and

WHEREAS, the assignment package submitted to the Authority states that CME Associates is transitioning and combining operations into Artheon, Inc., a New York corporation; and

WHEREAS, CME Associates has requested that the Authority consent to the assignment to Artheon, Inc. of applicable contracts, purchase orders, work orders, amendments, and related items, including the Contract listed on Schedule 1 of the assignment materials; and

WHEREAS, the assignment materials further provide that, upon such assignment, Artheon, Inc. will assume the obligations to perform the Contract in accordance with its terms; and

WHEREAS, the Authority has reviewed the request and finds it to be in the best interests of the Authority to consent to the assignment of the Contract, subject to the terms set forth herein and in the consent to assignment documents.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority the following:

1. **Consent to Assignment.** The Authority hereby consents to the assignment of the Contract identified on Schedule 1 as "NORTHWEST BERGEN CTY SLUDGE CAKE RECEIVING FACILITY," dated November 8, 2021, together with applicable amendments, purchase orders, work orders, and related items, from CME Associates to Artheon, Inc.

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 51-2026

Date: June 17, 2026

RESOLUTION CONSENTING
TO THE ASSIGNMENT OF CME ARTHEON CONTRACT

2. **Waiver of Notice; No Exercise of Rights Solely Due to Assignment.** Solely in connection with the transaction and assignment described in the assignment materials, the Authority waives any notice requirements that may otherwise apply and agrees that it shall not exercise any termination right or other contractual right arising solely by virtue of such transaction or assignment.
3. **Continuation of Contract.** Except as expressly provided in the consent to assignment, the Contract shall remain unchanged and shall continue in **full force and effect** following the assignment.
4. **Assumption of Obligations by Artheon.** Upon execution of the consent to assignment, Artheon, Inc. shall be recognized by the Authority as the assignee of the Contract and shall assume the obligations to perform the Contract in accordance with its terms and conditions.
5. **Authorization to Execute Documents.** The Executive Director is hereby authorized and directed to execute, on behalf of the Authority, the consent to assignment and any related certificates, acknowledgments, or ancillary documents necessary to effectuate this Resolution.
6. **Further Action.** The officers, professionals, and staff of the Authority are hereby authorized to take such further actions as may be necessary or appropriate to implement the intent and purpose of this Resolution.

Frank Kelaher, Chairman

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 51-2026

Date: June 17, 2026

**RESOLUTION CONSENTING
TO THE ASSIGNMENT OF CME ARTHEON CONTRACT**

RECORDED VOTE:

	Bonagura	Biale	Jordan	Lo Iacono	Tombalakian	Kelaheer	
Offered							
Seconded							
Aye							
Nay							
Absent							
Abstain							
Recuse							

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority June 17, 2026.

JOHN J. DANUBIO

BOARD SECRETARY

DATE: JUNE 17, 2026

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 52-2026

DATE: JUNE 17, 2026

AUTHORIZATION TO CONDUCT AN ODOR STUDY

WHEREAS, Northwest Bergen County Utilities Authority (Authority) provides wastewater treatment services for twelve municipalities within the northwest region of Bergen County, New Jersey; and

WHEREAS, the Authority operates a 16.8 million gallon per day wastewater treatment plant located within the Borough of Waldwick (Waldwick); and

WHEREAS, Waldwick's Mayor and Council by Resolution 2026-98 demanded the Authority address odors alleged to be emanating from the Authority's treatment plant; and

WHEREAS, the Authority, following a meeting with representatives of the Borough has determined it is in the best interests of the Authority, its member municipalities and the Borough of Waldwick to conduct an assessment of the odor issues potentially related to the treatment plant; and

WHEREAS, the Authority's Executive Director and Superintendent recommend the Board authorize necessary actions to conduct systematic community odor surveys in the areas surrounding the wastewater treatment plant within the Borough of Waldwick.

NOW THEREFORE BE IT RESOLVED, the Northwest Bergen County Utilities Authority Board of Commissioners, having determined it is in the best interests of the Authority, its member municipalities and the Borough of Waldwick to review the odor concerns related to the treatment plant, hereby authorizes Authority staff to develop a scope of services and obtain proposals for the recommended odor study.

BE IT FURTHER RESOLVED that the formal action(s) of the Commissioners of the Northwest Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to N.J.S.A. 40:14B-14(b).

FRANK KELAHER, CHAIRMAN

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 52-2026

DATE: JUNE 17, 2026

AUTHORIZATION TO CONDUCT AN ODOR STUDY

RECORDED VOTE:

	Bonagura	Biale	Jordan	Lo Iacono	Tombalakian	Kelاهر	
Offered							
Seconded							
Aye							
Nay							
Absent							
Abstain							
Recuse							

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority June 17, 2026.

JOHN J. DANUBIO.
INTERIM BOARD SECRETARY
DATE: June 17, 2026